

**MERTON
PRIORY**
CHRISTCHURCH
HOLY TRINITY
+ ST. JOHN'S +
**TEAM
MINISTRY**

**The Parochial Church Council of the
Ecclesiastical Parish of Merton Priory**

Registered Charity Number: 1134253

**Diocese of Southwark
Merton Deanery**

Annual Report and Financial Statements

31 December 2017

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report and Financial Statements for the year ended 31 December 2017

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report of the PCC for the year ended 31 December 2017

The Parochial Church Council of the Ecclesiastical Parish of Merton Priory (“PCC”) submits its report and the financial statements of the PCC for the year ended 31 December 2017. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015 (FRS102)) and the Financial Reporting Standard 102.

1 Aim and purposes

Merton Priory Parochial Church Council (PCC) has the responsibility of co-operating with the Team Rector, the Revd Chris Palmer, and the Team Vicar, the Revd Alison Judge, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the fabric of the three churches of Christ Church, Colliers Wood; Holy Trinity and St Peter, South Wimbledon; St John the Divine, Merton, along with the two separate church halls of Christ Church and St John the Divine.

2 Objectives and activities

The PCC is committed to promoting the Gospel of Jesus Christ according to the doctrines and practices of the Church of England; the PCC seeks by encouraging co-operation between clergy, lay members of our congregation, and the wider community to undertake the whole mission of the church, pastoral, evangelistic, social, and ecumenical. We are guided by our vision statement, agreed in 2011 and reaffirmed in 2014 and 2017 as part of our Mission Action Planning:

“In Merton Priory Team Ministry, we aim to be a community:

Faithful to God

Sharing with those in need

Caring for one another

We know we don’t always get it right but we seek God’s grace to fulfil his mission.”

When planning the activities for the year, the Team Rector, Team Vicar, and PCC have in mind the Charity Commission’s guidance on public benefit, and especially the guidance to charities for the advancement of religion. In particular we make it possible for people to live out their faith as part of our parish community through:

- Regular worship and prayer open to all: developing knowledge of and trust in God and learning about the Gospel;
- Provision of sacred spaces for personal prayer and contemplation;
- Provision of pastoral care and sacramental ministry for people living within the parish;
- Teaching the Christian faith through sermons, courses, and small groups;
- Preparing people for baptism, first communion and confirmation;
- Leading Collective Worship, assemblies, and classes in church and community schools;
- Provision of activities with a Christian ethos for young people;
- Provision of social and community events and groups which strengthen outreach and fellowship;
- Fostering relationships with other organisations and churches in our parish and Borough and cooperating with them in promoting social cohesion and meeting human need;
- Ministering to those who seek marriages and funerals, before, during, and after these events;
- Supporting other charities in the UK and overseas and building active links with these.

To facilitate this work, we maintain the fabric of the three churches and two separate church halls.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report of the PCC for the year ended 31 December 2017

3 Achievements and performance

This is the final year of implementing our Mission Action Plan, agreed in December 2014 – a three-year scheme to promote mission projects in our parish. This is an overview of the projects as agreed at the beginning of the cycle:

	Holy Trinity	Christ Church	St John's
Faithful to God	Encourage members to explore a Rule of Life	Develop music making in the liturgy	Develop the new 10am family service
	Develop Team Music Making for Worship		
Sharing with those in need	Develop Holy Trinity as a hub for volunteering opportunities	Choose a charitable project for a year which whole church comes together to support	Hold a monthly Saturday morning breakfast cafe
	Support for Older People living in Poverty		
Caring for one another	Create a Pastoral Network for our congregation	Create a Church Network for the congregation	Create a Church Network for the congregation
	Establish Messy Church at St John the Divine		

Prior to this year, the PCC had already determined that some of these projects should be brought to an end, for instance the monthly breakfast at St John the Divine, and some had created networks whilst pointing us in a different direction, for instance supporting older people in poverty. These changes have been reported in previous years. The current status of other projects and future plans are described below.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

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3 Achievements and performance (continued)

Faithful to God

As Christians our first commitment is to God – and all our other vocations find their place within this commitment. Our principal expression of our faithfulness to God is in worship and prayer, the goal and end of all human existence.

The PCC has a wide range of acts of worship each week, including at least one *Eucharist* at each of the three churches on Sunday; regular *Sunday evening worship* – at Holy Trinity but for the whole team – providing a quiet and more contemplative environment; the *Early Service* at Holy Trinity for children under six and their carers; weekday Morning and Evening Prayer and Eucharists; a weekly Monday evening *Finding Sanctuary* service at St John the Divine; and weekly *meditation group* at Christ Church, which is now linked with the World Community for Christian Meditation, so that people looking for a group in this area will be put in touch with us.

Sunday worship in all three churches includes provision for children, sometimes through *Junior Church* groups, and sometimes at All Age worship in which children actively participate. The *Early Service* at Holy Trinity, for under 6s and their carers, has continued to grow in numbers, often with over 120 adults and children, and the leadership team of nine people has given several people a chance to cut their teeth in preparing and leading worship. Holy Trinity has established a regular pattern of offering *healing ministry* during All-Age Eucharists twice a year, and a large number of people come for prayer or anointing on these occasions. At Christ Church and St John the Divine, there has been a slight change to our worship pattern. The 10.00am Family Service, one of St John's MAP projects has stopped and we now have All Age worship in both churches on the first Sunday of each month. At St John's all of our Sunday services start at 9.30am and each week we aim for a simple service that is family friendly. Holy Trinity held a joyful Parish Eucharist in the garden in August, and the enthusiastic response encourages us to do this again.

During 2017 our congregations worshipped together on Sunday morning on three occasions, including a Eucharist during which the Annual Parochial Church Meeting took place, a farewell service for our assistant curate, the Revd Kate Tuckett, and a service to admit children to communion in November. In July the Revd Belemo Alagoa was licensed as Assistant Priest by the Archdeacon of Lambeth at a joyful Team evening service. In addition, we had joint services for other Holy Days, including during Holy Week; these included a popular shared meal in the context of worship at Christ Church, and a trip to see Riding Lights Theatre Company perform their passion play, *Crosslight*, at St Martin in the Fields. In November we were pleased to join other parishes from our diocese at a diocesan Confirmation service at Southwark Cathedral, at which eight people from our parish were confirmed. Our Team MAP project to develop music making in team services saw co-operation between the churches in several team services; this included leadership from volunteers working with our paid musicians.

We again engaged in the Church of England's Week of Prayer, *Thy Kingdom Come*, leading up to Pentecost, by establishing prayer spaces in each church, holding daily services, and opening the churches at advertised times for people to come and pray; we look forward to doing so again in 2018. We held *First Communion and Confirmation classes*, and invited Confirmation candidates to a Parish *Quiet Day*, which was successfully held at St John's; there we explored different ways of praying including art, a labyrinth, and the use of Icons. In October about a dozen people from the parish joined in the *Diocesan Prayer and Spirituality Day*, *Going Deeper: Engaging Spirituality for Contemporary Living*. Holy Trinity continues to make available resources for developing a *Rule of Life*, a MAP project, both on its website and through a weekly suggestion on the notice sheet.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report of the PCC for the year ended 31 December 2017

3 Achievements and performance (continued)

Faithful to God (continued)

Our worship is sustained by the contributions of servers, sacristans, musicians, readers, intercessors, welcomers, children's group leaders, and those who decorate the churches and provide refreshments. We actively seek to include a large number of people in these roles and encourage them to see these as a practical offering of praise to God.

We welcomed many people to worship in our churches for special days and festivals, as well as for baptisms, marriages, and funerals. Over 1,200 people attended special Christmas services (carol services, crib services, and Christmas Eucharists). In addition to our own services, we played host to school services for Harvest, Christmas, Easter, and 'Leavers'. The average Sunday attendance during 2017 was 228 adults and 86 children; these figures include baptism services and have been reduced by an estimated amount to remove repeat attendances. We welcomed 43 people into the fellowship of the church through baptism, seven people from the parish were confirmed and 13 were admitted to Communion before Confirmation during the year.

Sharing with those in need

Our churches exist for all those who live in our parish and any others who can find solace or belonging in them. 'Those in need' is not restricted to those in pastoral or material extremity but to every human being's need for fellowship and love. It is in knowing our need that we discover God's grace.

We have various groups for young children and carers. Our Toddler groups, *Colliwobbles* at Christ Church and *T3 (Trinity, Tots & Toys)* at Holy Trinity, remain popular and reach not only parents but also those who work as nannies and au pairs in our neighbourhood. *Colliwobbles* was closed for the Autumn term as the two co-ordinators, Alison Fletcher Rogers and Karen Warman, stood down after many years of service; we prepared to re-open in January 2018 with new volunteers. *Coffee, Cake, and Chat*, a social occasion for older people on a Friday once a month, attracted people from our three churches and those with no previous connection with the parish; a leadership team was put in place to co-ordinate this before the Revd Kate Tuckett left. We again played an active part in the *Merton Nightshelter Project*; both Christ Church and Holy Trinity are venues for this, and 80 volunteers gave generous time to the project through our churches, a larger number than in previous years. In the spring we held a training evening at Christ Church on how to respond to the needs of those with challenging behaviour, drawing on expertise from within and beyond our congregations.

Christ Church has continued its link with *Christian Care Merton*, a local charity based in Mitcham, that provides practical support to families in need; this fulfils a commitment in the Mission Action Plan and involves both contributing financially to the charity as well as building more human links. *South London Refugee Association*, one of Holy Trinity's partner projects, continues to hold a drop-in centre on Wednesdays at Holy Trinity; we hope in the coming years to deepen this relationship.

A major commitment this year has been our involvement with the developing *Merton Citizens*, an expression of Citizens UK. This is a community organising alliance of different organisations that work together to champion positive change and social justice in our neighbourhood. Over 100 members of our parish have been involved, either contributing financially, attending meetings, joining planning groups, or taking part in the listening campaign, to survey the issues that most matter to people. Five people undertook the South London Citizens two-day training in community organising in September. As a parish we paid a subscription of £1330 to Merton Citizens, and are one of 18 organisations that will launch Merton Citizens publicly at the Founding Assembly in 2018.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

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3 Achievements and performance (continued)

Sharing with those in need (continued)

We contribute to ministry in the *schools* of our parish. The PCC appoints six foundation governors at Holy Trinity School and two at The Priory School, and members of our congregations also serve as governors appointed by Southwark Diocesan Board of Education. The Team Rector is ex officio governor of these schools and our assistant curate, the Revd Kate Tuckett, was a governor of Holy Trinity School until her departure in July. The clergy led regular worship in these schools and welcomed them for visits to church for worship and education. These included 'Schools Sunday', when staff, governors and pupils of both church schools attended the Parish Eucharist at Holy Trinity, and Holy Trinity School Eucharists which take place in church or school once a term. We are also in close contact with community schools in our parish. The Revd Chris Palmer visits and conducts assembly each half term in Pelham School. The Revd Alison Judge has established good relationships with Merton Abbey and visits regularly, taking assemblies two to three times a term. It was good to see members of Singlegate Primary School again join with many others for the Community Carol Service in December.

We communicate with those who live in our parish through regular door to door leaflets before Christmas and Easter, through our websites and through flyers distributed in schools and other community places. Christ Church progressed plans for a new website, more user-friendly both for web managers and those seeking information, and this was on the brink of going live as the year ended. Both Facebook and Twitter pages have been effective in communicating our message and comply with the Social Media Policy, but we also recognise that word of mouth is the most potent way in which people learn about our parish and we are delighted to see congregation members invite friends to worship or social events.

2017 was the second year of contributing to the diocese through the *Parish Support Fund*. We met the commitment we made for the year, and in planning our payment for 2018 we have again increased what we intend to contribute to this shared work. During the year we have also given to a number of charities, both through planned donations and special collections (see note 3.2 on page 25).

We know that mutual care and support is the hall-mark of a truly Christian community. In this way we embody God's love in our life together.

Various groups exist to promote fellowship and learning. We have continued to hold *Messy Church*, a team MAP project, meeting monthly on a Saturday morning at St John the Divine; we have regularly around 30 adults and children enjoying craft, celebration, and food around a biblical theme. A *home group* and *Bible study group*, led by lay members, meet regularly. A *prayer group* at Christ Church meets each Wednesday afternoon. *God in the Pub* is a monthly discussion of issues of faith and life on a Sunday evening. During *Lent* members of our congregations spoke about their faith in a personal way in the popular Lent Talks. Four Lent groups met more regularly for study offering a range of times, venues, and materials, and in all 40 people participated in these; they culminated in a joyful service to celebrate Lent groups and talks on Palm Sunday evening. During Holy Week we held *The Easter Story Holiday Club* at Holy Trinity for children in primary school; about 35 children took part in a week of fun, learning, and worship. There is also fellowship around bell ringing (several new ringers have joined the team), music making, flower arranging, and the kitchen sink.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report of the PCC for the year ended 31 December 2017

3 Achievements and performance (continued)

Sharing with those in need (continued)

Holy Trinity Pastoral Network, a MAP project, has been fragile this year and we became aware of ways in which it needed to be strengthened. We are working to recruit and equip leaders and look forward to this becoming more effective during 2018. Members of the ministry team visit and lead regular Communion Services in Care Homes in the Parish and take communion at home to those unable to get to worship. During the year Holy Trinity established a team of seven people – mostly lay people – to exercise this ministry, working in pairs. We visit the sick at home and in hospital and offer pastoral care to those who have been bereaved. During the year the clergy conducted 18 funerals, of which 10 were held in our churches; amongst those who died – during the year or in early 2018 – were sometime worshippers in our parish, Jean Solomon, Shirley Horton, Suzette Rumney, Joan Hall, Hedley Wilson, Stewart Goodwin, and Elaine Walrond; we shall miss them all. At All Souls tide we invited those who are bereaved to two memorial services, at which we gave thanks and prayed for those who have died.

There have been many other occasions for fellowship: shared meals, concerts, and more. These have sometimes been occasions for raising money for charity or the parish and have often been chances for those unfamiliar with worship to participate in an accessible way. A *Beer Festival* at St John's brought Morris dancers, musicians, and many visitors, and raised money for fabric projects. There was a summer *garden party* at Holy Trinity, to celebrate our patronal festival, and *Harvest meals* at both Holy Trinity and Christ Church. Riding Lights theatre company brought their production, *Gospel Street*, to Holy Trinity in November, for what was an enjoyable and thought-provoking evening. Holy Trinity *Christmas Fair* drew a large number of people into church, and a candlelit *Christmas Market* at Christ Church, a new venture, was successful in raising money and attracting the community of Colliers Wood. We did not hold a parish pantomime in 2017, but the final months of the year involved much preparation for *Jack and Beanstalk* planned for early 2018.

We started a youth group, *Youth on Broadway*, based at Holy Trinity, in September, for young people of secondary school age. Activities such as games nights, a bowling trip, and a Christmas party have attracted between nine and 18 young people – and many are inviting friends along with them. Priory School gave us a table tennis table, and this has proved popular with the youth group and others.

Aware that care for one another extends to having proper procedures in place for protecting people, the PCC continues to promote cooperation between Parish Safeguarding Officers in implementing our safeguarding action plan, has considered *Safeguarding* at PCC meetings, and has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. Our *Health and Safety* Officers have worked together to share good practice, drawn up action plans for each church to ensure that we are fully compliant with our H&S policy, and reported findings to the PCC.

Following discussions with the PCC and all three DCCs, the parish office at Holy Trinity now offers some administrative services to St John the Divine and Christ Church; this includes an additional four hours work for the parish administrator; we keep this arrangement under review.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report of the PCC for the year ended 31 December 2017

3 Achievements and performance (continued)

Sharing with those in need (continued)

The combined electoral roll for the parish was 390 (Christ Church 72, Holy Trinity 273, St John the Divine 45) at the time of the APCM in April 2017; this number does not include children or the many people with a more fringe relationship with our churches. We also maintain congregational lists of all our contacts, which comply with data protection legislation; we are mindful of the requirements of GDPR (General Data Protection Regulation), which comes into force in May 2018. At the end of the year we were in the process of transferring Christ Church and St John's congregational lists onto Membership Co-ordinator, the package already used by Holy Trinity. During the year we have moved our internal email communication onto Mail Chimp.

Personnel

We benefit from the ministry of licensed ministers, lay and ordained. In addition to ministry in the parish, the Team Rector, Revd Chris Palmer, is chaplain of 18F Wimbledon squadron of the RAF Air Cadets Association, a Vocations Adviser for the diocese, and Bishop of Southwark's Adviser for Spiritual Formation; the latter involved preparing for the Diocesan Prayer and Spirituality Day at Southwark Cathedral in October. The Revd Alison Judge became fully established in the parish and community having been licensed in 2016; she is also a member of the Franciscan Third Order and actively involved with this community. We were very sorry to say goodbye to the Revd Kate Tuckett, our Assistant Curate, who moved in July to become Vicar of St Alban, North Harrow; she made a huge impact on our parish during her four years with us and we miss her. We were very pleased to welcome the Revd Belemo Alagoa as Assistant Priest in July; Belemo works three days a week as a house-for-duty priest and has quickly become involved with many areas of our work. In November Nick Mayhew-Smith was formally licensed as a Reader in our team, having moved from his previous parish six months before; we value his ministry and commitment to our work.

Mike Brunt decided that due to other commitments he would take a break from Reader training; we anticipate that this will be a hiatus, and that he will pick up this course again during 2018. The Revd Helen Harknett, a former member of our parish, was ordained priest in June, and many friends from our parish went either to her ordination or her first Eucharist; she continues to serve her title at Holy Spirit, Clapham. Liz Holder completed the diocesan course Worship4Today, training worship leaders, and is discerning ways in which her learning and ministry can be expressed, amongst other things in making music in care homes. Margaret Coles completed the Bishop's Certificate in Discipleship and received her certificate in a service of thanks at Southwark Cathedral.

The DCCs set rates of pay for employees in accordance with the skills and responsibilities of their roles and with the aim of recruiting and retaining high quality staff; we continue to abide by the commitment made in 2014 to pay no one less than the London Living Wage, as set by the Living Wage Foundation, which was £9.75 / hour in 2017, rising to £10.20 / hour in 2018. The PCC has indicated a wish to become accredited as a Living Wage Employer.

We are very aware that officers and those in licensed or paid roles are only a small part of the ministry of all God's people and give thanks to God for the many volunteers who contribute to our worship and ministry.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report of the PCC for the year ended 31 December 2017

3 Achievements and performance (continued)

Use of Church Buildings

The PCC has responsibility for the three sites where the churches are situated.

Christ Church: This consists of a church building and a hall building on the same site but not physically connected. The church building is much used by the local community for concerts and community events. The DCC is actively investigating entering into a lease with a Nursery School provider to use the church hall Monday – Fridays; this would be a benefit to the community and bring in valuable income. The DCC is aware of the need to redecorate the interior of Christ Church.

Holy Trinity & St Peter: Within one building, Holy Trinity church has a main worship area, vestry, St Peter's Chapel, committee room, kitchen, church hall, St Cecilia Room; and an area of the church is set aside for quiet prayer. The church is widely used by outside agencies and the DCC has a licence under faculty to allow London Together Korean Church to use the worship area on Sunday afternoons. A quinquennial inspection in December 2016 revealed a number of works that need undertaking. In addition, the DCC has identified four projects – refurbishing the kitchen; creating a downstairs chapel; redecorating the church interior; repairing the stained-glass window in the East end – that it wishes to accomplish in the coming years. During 2016 the church has been increasingly used by hirers for family concerts and has become a venue for a South London Refugee Association weekly drop in centre; during the year the DCC installed an icon of the Holy Family to enhance the prayer space. The Polka Theatre, lease holders of Holy Trinity's former hall, plan a major redevelopment of their premises; most of the additional work is on their freehold property, but we remain actively engaged in liaising with them about this.

St John the Divine: This comprises a church building, lovingly restored around 10 years ago, and a hall building. These are located on separate sites, the hall being on the other side of the road from the church. The proposed redevelopment of High Path estate, which may incorporate the site of the Church Hall, continues to be much discussed, and there are preliminary proposals for this development to include a new Church Hall; discussions of the legalities and practicalities around this are ongoing with developers, diocese, and surveyors; there are no final proposals. St John's applied for a faculty to install two further bells in the tower, which has been recommended by the DAC (Diocesan Advisory Committee); these were installed in early 2018.

Our churches have not been open to the community as much as we would wish because of concerns about theft and vandalism. But, in addition to times of worship and other church events, we have opened Christ Church and Holy Trinity on Saturday mornings, when people can come to talk, pray, and have refreshments. The PCC is keen that the facilities are used by the community as much as possible and therefore allows for the hiring of the buildings by community groups at a reduced or no cost basis. This is also supplemented by hiring to private groups on more commercial terms.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

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4 Future Plans

2017 was the final year of our Mission Action Plan, and we made preparations for a new plan for 2018-20 during the year. This included consultations with our congregations, and work by DCCs and the PCC. Our timetable slipped for unavoidable reasons during the Autumn, but an Away Day for the PCC and DCCs was scheduled for February 2018, so that future plans could be agreed before and launched at the APCM in April 2018.

In so doing we have been mindful of our Mission Statement quoted above, of the Five Marks of Mission, and of the need to build on and strengthen existing projects. We have also committed to doing a few things well rather than taking on too much and failing.

The plan is summarised here:

Mission Action Plan		
Whole parish Objectives	Help people grow in their Christian Journey: an ongoing programme of Christian nurture	Promote positive change by being fully involved with Merton Citizens.
	Become 'one body in Christ': deepening commitment through good communication.	
Christ Church Objectives	Christ Church is Open: To open up Christ Church as a centre of welcome and hospitality for our community. To provide a safe place for prayer, reflection and Christian practice.	
Holy Trinity Objectives	Move from welcoming to inviting: Encourage people to be more confident in sharing faith.	Move from welcoming to inviting: Become a more inclusive community and deepen care for one another.
St John's Objectives	Outreach and Welcome: To become visible and known in our community; to build and strengthen the congregation and support the community, with people using our church as a community resource.	

In addition, Holy Trinity will choose new partner projects for the coming three years and establish strong relationships with these; Christ Church will launch its website and plans to finalise a lease agreement with a Nursery School; and St John's will bring its bells project to completion and celebrate with a service and party.

We are aware that this represents only a small part of the work of our churches, much of which is ongoing and based on a regular round of prayer, fellowship, and outreach. We have not tried here to describe these regular activities that continue from year to year – but acknowledge that they occupy much of our energy and bear fruit in deepening relationships with God and one another.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report of the PCC for the year ended 31 December 2017

5 Financial Review

Total income for the year decreased by £11,295 (4%) to £295,524 (2016: £306,819) as set out in the accompanying financial statements on pages 21-39. Of this total, £28,955 was restricted income.

Total unrestricted donations and legacies were £189,794 which was an 8% reduction from the previous year's figure of £206,905. Unrestricted planned giving from parishioners raised £122,904 in 2017 compared with £134,062 in 2016, a decrease of £11,158 (8%).

In addition to planned giving by the three congregations, income is raised from fundraising events, generous gifts for specific appeals, and income from the hire and use of all the churches' facilities. Gift Aid from tax efficient giving totalled £37,702 (2016: £37,529).

Total expenditure for the year increased by 11% to £325,197 (2016: £293,972), largely due to final completion of the Bells Project at St John the Divine. Unrestricted expenditure increased by just 2% to £289,119 (2016: £284,446), due to spending on roof repairs and new heaters at Holy Trinity.

A major area of expenditure is the PCC's contribution of £155,397 (2016: £149,857) to the Diocesan Parish Support Fund, which pays for our parish clergy and other diocesan resources, as well as a contribution to poorer parishes. The Team as a whole was pleased to contribute £20,568 (2016: £23,539) to mission and charitable causes, and Holy Trinity transferred its annual charitable tithe for 2017 (£14,000) to a designated fund which will be distributed in 2018.

In summary, the deficit for the parish on the Unrestricted (General) Fund was £4,407, with an overall deficit of £29,673 before unrealised (losses)/gains on investments.

A staff pension scheme was introduced on 1 January 2015, which was well before the PCC's workplace pensions staging date of 1 June 2016. It is available to all employees regardless of salary level and the PCC contributes 4% of gross salary provided the employee also contributes a minimum of 4%.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report of the PCC for the year ended 31 December 2017

6 Reserves Policy

The PCC has examined the requirements for free reserves, i.e. those unrestricted funds not invested in tangible fixed assets. During 2013 the PCC decided that, given the nature of Merton Priory Team Ministry's work, free reserves should be increased to be equivalent to approximately six months' routine general fund expenditure (previously three months), plus committed future expenditure on other projects, where funds permit. This is held to smooth out fluctuations in cash flow and to meet emergencies. At 31 December 2017, the PCC had net free reserves of £212,298 (2016: £232,272) as below, which meets the total free reserves requirement of £184,659 (2016: £163,723). The PCC is aware that net free reserves are currently in excess of the total free reserves requirement. Further details on capital commitments are shown in Note 10 on page 39.

	2017	2016
	£	£
Total reserves	303,416	332,572
Less: restricted funds	(43,556)	(50,642)
Less: endowment funds	(27,936)	(27,051)
Less: unrestricted tangible fixed assets used in the continuing work of the PCC	(19,626)	(22,607)
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Net free reserves	212,298	232,272
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Free reserves requirement:		
Six months' routine expenditure	144,559	142,223
Anticipated cost of capital works	40,100	21,500
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Total free reserves requirement	184,659	163,723
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7 Investment Policy

Funds not immediately required for working capital are partly placed on short term deposit and partly invested in longer-term investment funds. The PCC currently uses the CCLA Church of England Deposit Fund, Charities Aid Foundation investment funds and M&G Charity Funds. The PCC expects to do some work in the near future on drawing up a formal investment policy.

8 Volunteers

We would like to thank all the volunteers who work so tirelessly on our behalf to make our churches the lively and vibrant communities they are. As well as those in licensed lay roles, we particularly want to mention all those who work behind the scenes and in the more visible areas of our church life.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report of the PCC for the year ended 31 December 2017

9 Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. The PCC consists of 18 elected members, six from Christ Church, six from Holy Trinity and six from St John the Divine, plus the team clergy. During the past year the PCC has met six times. These meetings take place in each of the three churches; an opportunity for us to meet in each church.

A range of issues are discussed during PCC meetings, including considering ministry needs, parish communications and planning for key events in the parish, as well as hearing reports from the individual churches and having oversight of the Mission Action Plans for all three churches. The PCC is responsible for appointing foundation governors to the governing body of Holy Trinity and Priory schools and also has authority for finance across the parish.

The PCC Standing Committee, which consists of the Team Rector, Team Vicar, six churchwardens, secretary and treasurer, has met twice. This group has set the agenda for the PCC meetings and ensured its smooth running. In addition the PCC Business Committee – team clergy, treasurer and secretary – has met to make certain that all aspects of church business are covered.

The PCC complies with diocesan requirements with regard to safeguarding policies and risk assessment. It also complies with statutory requirements with regard to employment, access and health and safety.

10 Key management personnel

Key management personnel are those in charge of directing, controlling, running and operating the charity on a day to day basis. For Merton Priory Team Ministry, these are all the members of the PCC and the three DCCs (District Church Councils).

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report of the PCC for the year ended 31 December 2017

11 Administrative information

Parish details

Full name of the Charity: The Parochial Church Council of the Ecclesiastical Parish of Merton Priory

Registered Charity Number: 1134253

Diocese: Southwark, Merton Deanery

Address: Holy Trinity Church, 234 The Broadway, London SW19 1SB

Telephone: 020 8542 1388

Website: www.mertonprioryteam.org.uk

Parish Clergy: Revd Chris Palmer, Team Rector
Revd Alison Judge, Team Vicar
Revd Kate Tuckett, Assistant Curate (*to 2 July 2017*)
Revd Belemo Alagoa, Assistant Priest (*from 9 July 2017*)

Lay Ministers: Nick Mayhew-Smith, Reader (*from 26 November 2017*)
Joy Lyons, Southwark Pastoral Auxiliary
Ann Fahy, Southwark Pastoral Auxiliary (*to 22 March 2018*)
Siggie Osman, Reader (PTO) (*to 8 March 2018*)

Churchwardens: Desmond Davies & Alison Fletcher Rogers, Christ Church
Kerry Porritt & Richard Blades, Holy Trinity & St Peter
Ann Roberts & Jean Parker, St John the Divine

Principal Bankers: *Merton Priory PCC, Christ Church and Holy Trinity & St Peter:*
CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling ME19 4JQ
St John the Divine:
NatWest plc, Morden Branch, 4 Crown Lane, Morden, Surrey SM4 5BN

Independent Examiner: John Helm ACA
Simply Churches Ltd
17 Heathville Road
Crouch End
London N19 3AL

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report of the PCC for the year ended 31 December 2017

Parochial Church Council Members from January 2017 to the date this report was signed:

Parish Clergy:	Revd Chris Palmer, Chair Revd Alison Judge Revd Kate Tuckett <i>(to 2 July 2017)</i> Revd Belemo Alagoa <i>(from 9 July 2017)</i>	
Churchwardens:	Desmond Davies <i>Vacancy (to 30 April 2017)</i> Alison Fletcher Rogers <i>(from 30 April 2017)</i> Kerry Porritt Liz Horn <i>(to 30 April 2017)</i> Richard Blades <i>(from 30 April 2017)</i> Ann Roberts Joan Brunt <i>(to 30 April 2017)</i> Jean Parker <i>(from 30 April 2017)</i>	Christ Church Christ Church Christ Church Holy Trinity & St Peter Holy Trinity & St Peter Holy Trinity & St Peter St John the Divine St John the Divine St John the Divine
Representatives on Diocesan Synod:	Liz Holder, PCC Treasurer Susan Shriver Frances Germain-Powell <i>(from 17 May 2017)</i>	Merton Deanery Merton Deanery Merton Deanery
Representatives on Deanery Synod:	Alison Fletcher Rogers <i>(to 30 April 2017)</i> Michael Brunt <i>(from 30 April 2017)</i> Joanne Powell <i>(to 30 April 2017)</i> Jane Savill <i>(from 30 April 2017)</i> Martin Lyons Clodagh Sherrard <i>(to 30 April 2017)</i> Frances Germain-Powell <i>(from 30 April 2017)</i> Ann Newson Eva Parker	Christ Church Christ Church Christ Church Christ Church Holy Trinity & St Peter Holy Trinity & St Peter Holy Trinity & St Peter St John the Divine St John the Divine
PCC Members:	Emma Fraser, PCC Secretary <i>Vacancy (to 30 April 2017)</i> Joanne Powell <i>(from 30 April 2017)</i> Richard Clark <i>(to 30 April 2017)</i> Daisy Tate <i>(from 30 April 2017)</i> John Eades Marie Reid <i>Vacancy</i>	Christ Church Christ Church Christ Church Holy Trinity & St Peter Holy Trinity & St Peter Holy Trinity & St Peter St John the Divine St John the Divine

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Annual Report of the PCC for the year ended 31 December 2017

12 Statement of responsibilities of the Parochial Church Council

Law applicable to Parochial Church Councils in England & Wales requires the PCC to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC and of its incoming resources and application of resources for that period. In preparing the financial statements, the PCC is required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in operation for the foreseeable future; and
- observe the methods and principles in the Charities SORP (FRS 102).

13 Independent Examiner

As the income of the Parochial Church Council falls below the audit threshold of £1m, the PCC has elected to have an independent examination rather than an audit of the financial statements. The role of Independent Examiner is a personal appointment and this has been carried out by John Helm. Mr Helm has indicated his willingness to continue in this role and accordingly a resolution will be submitted to the forthcoming Annual Parochial Church Meeting to re-appoint him as the PCC's Independent Examiner for 2018.

Approved by the PCC on 18 April 2018 and signed on its behalf by the Revd Chris Palmer:

Chris Palmer

Revd Chris Palmer
Team Rector and PCC Chair

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Independent Examiner's Report to the members of the Parochial Church Council

I report on the accounts for the year ended 31 December 2017 which are set out on pages 19 to 39. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of this Report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In accordance with my examination, no matters have come to my attention:

- 1) which give me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the 2011 Act; or
 - To prepare accounts which accord with these accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Helm

John Helm ACA
Simply Churches Ltd
17 Heathville Road
Crouch End
London N19 3AL

Dated: 18 April 2018

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Statement of Financial Activities for the year ended 31 December 2017

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2017 £	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2016 £
INCOME & ENDOWMENTS FROM:									
Donations and legacies	2.1	189,794	26,941	-	216,735	206,905	17,296	-	224,201
Charitable activities	2.2	9,520	-	-	9,520	9,757	-	-	9,757
Other trading activities	2.3	64,995	1,599	-	66,594	69,582	1,111	-	70,693
Investments	2.4	2,260	415	-	2,675	1,792	376	-	2,168
TOTAL		266,569	28,955	-	295,524	288,036	18,783	-	306,819
EXPENDITURE ON:									
Raising funds	3.1	2,698	577	-	3,275	2,406	-	-	2,406
Charitable activities	3.2	286,421	35,464	37	321,922	282,040	9,526	-	291,566
TOTAL		289,119	36,041	37	325,197	284,446	9,526	-	293,972
NET (EXPENDITURE)/INCOME		(22,550)	(7,086)	(37)	(29,673)	3,590	9,257	-	12,847
Net (losses)/gains on investments	5.2	(405)	-	922	517	1,863	-	1,052	2,915
Transfers between funds	8.1	-	-	-	-	-	-	-	-
NET MOVEMENT IN FUNDS		(22,955)	(7,086)	885	(29,156)	5,453	9,257	1,052	15,762
Reconciliation of funds:									
Totals funds brought forward 1 January		254,879	50,642	27,051	332,572	249,426	41,385	25,999	316,810
TOTAL FUNDS CARRIED FORWARD 31 DECEMBER		231,924	43,556	27,936	303,416	254,879	50,642	27,051	332,572

The notes on pages 21-39 form part of these financial statements.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Balance Sheet as at 31 December 2017

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2017 £	Total 2016 £
FIXED ASSETS						
Tangible fixed assets	5.1	19,626	-	-	19,626	22,607
Investments	5.2	62,902	-	11,448	74,350	53,770
		82,528	-	11,448	93,976	76,377
CURRENT ASSETS						
Debtors	6	19,617	2,014	-	21,631	35,925
Cash at bank and in hand		143,612	41,677	16,488	201,777	237,709
		163,229	43,691	16,488	223,408	273,634
CURRENT LIABILITIES						
Creditors: amounts falling due within one year:	7					
- Loans		-	-	-	-	(2,000)
- Other		(13,833)	(135)	-	(13,968)	(15,439)
NET CURRENT ASSETS		149,396	43,556	16,488	209,440	256,195
TOTAL NET ASSETS		231,924	43,556	27,936	303,416	332,572
PARISH FUNDS						
Unrestricted Funds:	8					
- PCC General Fund		1,000	-	-	1,000	1,000
- Designated Funds (general)		121,525	-	-	121,525	141,045
- Designated Funds (specific)		109,399	-	-	109,399	112,834
Restricted Funds		-	43,556	-	43,556	50,642
Endowment Funds		-	-	27,936	27,936	27,051
TOTAL PARISH FUNDS		231,924	43,556	27,936	303,416	332,572

The financial statements were approved by the PCC and authorised for issue on 18 April 2018 and signed on its behalf by:

Chris Palmer

Revd Chris Palmer
Team Rector

Liz Holder

Liz Holder FMAAT
PCC Treasurer

The notes on pages 21-39 form part of these financial statements.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Notes to the Financial Statements for the year ended 31 December 2017

I ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation or uncertainty in the preparation of the financial statements are as follows:

Basis of accounting

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting except for investment assets, which are shown at market value.

The Parochial Church Council of Merton Priory was formed in May 2009 from the amalgamation of three separate parishes: Christ Church, Colliers Wood; Holy Trinity & St Peter, South Wimbledon; St John the Divine, Merton. These financial statements incorporate the income and expenditure, assets and liabilities of the combined parish, including comparative figures for the previous year. The finances of the three individual churches are maintained separately and are therefore accounted for as designated funds.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The PCC meets the definition of a public benefit entity under FRS 102.

Going Concern

There are no material uncertainties about the charity's ability to continue as a going concern and accordingly the accounts have been drawn up on a going concern basis.

Income Recognition

Voluntary income and donations (including legacies) are accounted for once the PCC has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period to which the relevant donation is received. Grant income is recognised on a receivable basis. All income is accounted for gross apart from parochial fees for weddings and funerals, which are accounted for net of fees payable to the diocese.

The income from trading activities includes rental income from the letting of church premises which is accounted for when earned. It is shown gross, with any associated costs included in fundraising costs.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Notes to the Financial Statements for the year ended 31 December 2017

I ACCOUNTING POLICIES (continued)

Expenditure Recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. Longer term liabilities are discounted to present value. The PCC is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Where applicable, expenditure included in Raising Funds includes amounts incurred in obtaining grants and other donations.

Charitable expenditure includes those costs in fulfilling the PCC's principal objects, as outlined in the Report of the PCC. These include grants payable and governance costs. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Governance costs comprise all costs involving the public accountability of the PCC and its compliance with regulation and good practice. These costs include costs related to the independent examination and legal fees.

The PCC contributes to employees' pension plans with the Church Workers' Pension Fund (see Note 4.3).

Rentals under operating leases are charged as incurred over the term of the lease.

Tangible Fixed Assets

Consecrated and benefice property of any kind is excluded from the financial statements by Section 10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings are held by the team rector and churchwardens on special trust for the PCC. They are considered inalienable property and require a faculty for disposal. They are listed in the churches' inventories, which can be inspected (at any reasonable time). Items are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. Individual items of furnishings with a purchase price of £1,500 or less are written off when the asset is acquired.

Equipment and Fixtures & Fittings and such other functional equipment used on a continuing basis for the work of the PCC is depreciated on a straight-line basis over five years (equipment, currently none held) or ten years (fixtures and fittings). Individual items of equipment and fixtures & fittings with a purchase price of £1,500 or less are written off when the asset is acquired.

Fixed Asset Investments

Investments are valued at market value at 31 December.

Debtors

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term deposits with a withdrawal notice period of no more than 90 days.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Notes to the Financial Statements for the year ended 31 December 2017

I ACCOUNTING POLICIES (continued)

Creditors

Creditors are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

Borrowings

The PCC currently has no borrowings.

Fund accounting

The funds held by the charity are either:

Unrestricted general funds that can be used for PCC ordinary purposes. These include funds designated for a particular purpose by the PCC. Apart from the PCC General Fund, all other unrestricted funds are designated to the three individual churches and are therefore reported as designated funds.

Restricted funds represent donations received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

The *expendable endowment fund (Holy Trinity & St Peter)* was established following the receipt of a substantial legacy from a parishioner. The terms of the legacy are such that the capital can either be invested or expended in the furtherance of the church's ministry in the parish. It has therefore been accounted for as an expendable endowment. Income arising from the invested funds is credited to unrestricted incoming resources.

The *permanent endowment fund (St John the Divine)* was given for building a new church, with the income to be used on the fabric of the existing building.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
MERTON PRIORY**

Notes to the Financial Statements for the year ended 31 December 2017

2 INCOME & ENDOWMENTS FROM:

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
2.1 Donation and legacies:				
Planned giving:				
- Standing orders	98,320	-	98,320	103,900
- Stewardship envelope scheme	13,826	-	13,826	14,874
- Annual gifts	2,400	600	3,000	4,964
- Other planned giving (GAYE, CAF etc.)	8,358	-	8,358	10,369
Open plate collections	9,663	1,197	10,860	12,026
One-off Gift Aid gifts	18,350	15,235	33,585	32,991
Donations and appeals	2,411	3,584	5,995	3,382
Tax recoverable on Gift Aid	31,377	6,325	37,702	37,529
Legacies	1,000	-	1,000	2,000
Non-recurring one-off grants	-	-	-	(3,578)
Other voluntary income	4,089	-	4,089	5,744
	<u>189,794</u>	<u>26,941</u>	<u>216,735</u>	<u>224,201</u>
2.2 Charitable activities				
Fees for weddings and funerals	3,702	-	3,702	4,002
Church and hall lettings – charitable objectives	5,818	-	5,818	5,755
	<u>9,520</u>	<u>-</u>	<u>9,520</u>	<u>9,757</u>
2.3 Other trading activities				
Church and hall lettings - fundraising	58,008	-	58,008	61,094
Fundraising events	6,894	1,599	8,493	9,544
Bookstall sales	93	-	93	55
	<u>64,995</u>	<u>1,599</u>	<u>66,594</u>	<u>70,693</u>
2.4 Investments				
Dividends	1,729	372	2,101	1,491
Bank interest	531	43	574	677
	<u>2,260</u>	<u>415</u>	<u>2,675</u>	<u>2,168</u>
TOTAL INCOME	<u>266,569</u>	<u>28,955</u>	<u>295,524</u>	<u>306,819</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Notes to the Financial Statements for the year ended 31 December 2017

3 EXPENDITURE ON:

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2017 £	Total 2016 £
3.1 Raising funds					
Costs of fundraising events	1,463	577	-	2,040	2,074
Costs of stewardship	335	-	-	335	332
Surveyor fees (Christ Church hall plans)	900	-	-	900	-
	<u>2,698</u>	<u>577</u>	<u>-</u>	<u>3,275</u>	<u>2,406</u>
3.2 Charitable activities					
Mission giving and donations:					
<i>Church overseas & missionary societies</i>					
Joshua Orphan & Community Care, Malawi	2,280	-	-	2,280	2,100
Krasif Aid, Bulgaria	2,280	-	-	2,280	2,100
Tshwaranang HIV/AIDS Education Project	2,280	-	-	2,280	2,100
Care 4 Calais	-	1,391	-	1,391	-
Other donations under £100	-	-	-	-	100
<i>Relief and development agencies</i>					
Christian Aid	-	147	-	147	2,513
Doctors of the World - refugee appeal	-	-	-	-	1,400
Five Talents	-	-	-	-	1,400
Operation Noah	-	-	-	-	155
Other donations under £100	(16)	16	-	-	-
<i>Home mission & church organisations</i>					
Christian Care Merton	1,520	835	-	2,355	-
Faith in Action – Merton Homelessness Project	2,320	-	-	2,320	2,125
Merton Street Pastors	1,520	-	-	1,520	-
Bishop of Southwark's Lent Appeal	-	573	-	573	415
Merton Night Shelter	-	388	-	388	336
Children's Society	-	323	-	323	359
Surrey Churches Preservation Trust	-	185	-	185	820
Christmas Lunch for Jesus	-	-	-	-	1,400
South London Church Fund	-	-	-	-	816
YMCA sleep-out	-	-	-	-	110
Other donations under £100	-	52	-	52	78
Sub-total Mission giving & donations c/f	<u>12,184</u>	<u>3,910</u>	<u>-</u>	<u>16,094</u>	<u>18,327</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Notes to the Financial Statements for the year ended 31 December 2017

3 EXPENDITURE ON: (continued)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2017 £	Total 2016 £
3.2 Charitable activities (continued)					
<i>Mission giving and donations blf</i>	<i>12,184</i>	<i>3,910</i>	-	16,094	18,327
<i>Secular charities</i>					
Anti-Slavery International	1,520	-	-	1,520	-
Polka Theatre	1,520	-	-	1,520	-
Merton Citizens (part of Citizens UK)	330	1,000	-	1,330	-
Samaritans	-	-	-	-	2,620
Phab	-	-	-	-	1,400
South London Refugee Association	-	-	-	-	1,120
Other donations under £100	-	84	-	84	72
<i>Other charitable donations</i>					
Clergy discretionary payment to an individual	20	-	-	20	-
TOTAL MISSION GIVING & DONATIONS	15,574	4,994	-	20,568	23,539

These figures do not include gifts banked directly to charities for Christian Aid Week or cheques sent direct to the Bishop of Southwark's Lent Appeal. Children's Society boxes totalled £718 and a total of £900 was raised at the Coffee Morning for Macmillan Cancer Support. The parish also makes significant contributions in kind, such as the substantial amount of food given each year to Wimbledon Foodbank.

Ministry and education:

Diocesan parish support fund	155,397	-	-	155,397	149,857
Working expenses of incumbents	2,198	-	-	2,198	2,083
Assistant staff costs	539	-	-	539	1,556
Assistant Curate housing	2,439	-	-	2,439	4,879
Administrative staff	18,239	-	-	18,239	15,918
Child and youth education	413	100	-	513	461
Adult education	752	-	-	752	991
MP3 Players (<i>parish drama group</i>)-	-	-	-	319	
Parish training, evangelism and mission	2,040	36	-	2,076	1,714
Messy Church & Easter Holiday Club	197	122	-	319	215
Upkeep of services	5,366	245	-	5,611	4,004
Salaried musicians	13,849	-	-	13,849	10,608
Freelance musicians	311	-	-	311	2,142
	201,740	503	-	202,243	194,747

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
MERTON PRIORY**

Notes to the Financial Statements for the year ended 31 December 2017

3 EXPENDITURE ON: (continued)

3.2 Charitable activities (continued)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2017 £	Total 2016 £
Church running:					
Insurance	8,147	-	-	8,147	11,121
Organ and piano tuning	1,692	-	-	1,692	1,657
Routine maintenance	10,906	-	-	10,906	9,094
Cleaning	1,860	-	-	1,860	1,935
Electricity, gas & water	8,683	-	-	8,683	8,866
Depreciation	2,981	-	-	2,981	5,194
Upkeep of church gardens	909	1,149	-	2,058	65
	35,178	1,149	-	36,327	37,932
Administration:					
Stationery, printing & postage	4,255	-	-	4,255	6,133
Parish office telephone & internet	1,730	-	-	1,730	1,779
Quinquennial inspections	-	-	-	-	1,140
Contribution to Merton Deanery	334	-	-	334	334
Payroll services	217	-	-	217	179
Bookkeeping staff	2,752	-	-	2,752	1,091
Computer & website	1,292	-	-	1,292	1,362
Bank charges	168	-	37	205	2
Miscellaneous expenses	431	-	-	431	233
	11,179	-	37	11,216	12,253
Governance:					
Independent examiner	1,920	-	-	1,920	1,920
Preparation of statutory financial statements	1,200	-	-	1,200	1,200
	3,120	-	-	3,120	3,120
Hall running:					
Insurance	1,345	-	-	1,345	1,851
Routine maintenance	2,342	-	-	2,342	3,881
Hall cleaning staff	4,056	-	-	4,056	3,910
Cleaning contractors & supplies	2,019	-	-	2,019	2,102
Electricity, gas & water	5,268	-	-	5,268	5,747
	15,030	-	-	15,030	17,491

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Notes to the Financial Statements for the year ended 31 December 2017

3 EXPENDITURE ON: (continued)

3.2 Charitable activities (continued)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2017 £	Total 2016 £
Church major repairs:					
Church bells (St John the Divine)	-	28,818	-	28,818	-
Replacement heaters (Holy Trinity)	2,760	-	-	2,760	-
Roof repairs (Holy Trinity)	1,840	-	-	1,840	-
Organ repairs (Christ Church)	-	-	-	-	2,484
	4,600	28,818	-	33,418	2,484
Expenditure on charitable activities	286,421	35,464	37	321,922	291,566
TOTAL EXPENDITURE	289,119	36,041	37	325,197	293,972

4.1 STAFF COSTS

Included within Expenditure on charitable activities (see note 3 above) are the following staff costs:

	Total 2017 £	Total 2016 £
Gross Salaries	37,797	30,602
Employer National Insurance contributions	1,285	990
Employment Allowance	(1,285)	(990)
Employer Pension contributions	1,099	925
	38,896	31,527

These costs include the salaries of members of the PCC/DCCs (and their relatives) totalling £2,028 (2016: £1,955). They exclude the amounts paid to Southwark Diocese for the stipendiary clergy, who are funded through the Parish Support Fund. Employer's National Insurance is covered by the government's Employment Allowance. All staff are paid at least the London Living Wage. Information on the staff pension scheme is given in Note 4.3.

During the year the churches employed various part-time staff, as follows:

- Holy Trinity employed a Parish Administrator (2016: one), two job-share Directors of Music (2016: two job-share), and one Bookkeeper (2016: one, October-December only).
- Christ Church and St John the Divine jointly employed an Organist/Music Leader (2016: one), and each church employed a Hall Cleaner (2016: one each).

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Notes to the Financial Statements for the year ended 31 December 2017

4.2 RELATED PARTIES

Liz Holder, PCC Treasurer and member of the PCC, was paid £1,200 (2016: £1,200) for accountancy services relating to the preparation of the statutory financial statements. This payment was gift-aided back to the PCC.

Jeremy Roberts, related to Ann Roberts, member of the PCC, was paid £80 for musician services at Christ Church (2016: £200).

The expenses of four (2016: six) members of the PCC/DCCs (and their relatives) amounting to £3,379 (2016: £6,310) in relation to travel, housing, training and retreats were met by the PCC during the year.

Aggregated unrestricted donations from PCC members totalled £17,507 (2016: £18,777).

4.3 STAFF PENSIONS

Merton Priory PCC (PB 2014) participates in the Pension Builder Scheme section of CWPF (Church Workers' Pension Fund) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SOFA (Statement of Financial Activities) in the year are contributions payable **(2017: £1,099, 2016: £925)**.

A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2013. This revealed, on the ongoing assumptions used, a surplus of £0.5m. There is no requirement for deficit payments at the current time.

Pension Builder 2014 will be valued in relation to the lump sum payable to members at normal pension age. There are no annual pension benefits. Pension Builder 2014 commenced in February 2014 so the first full valuation of that section will be carried out at the next CWPF valuation date, 31 December 2016. The 2016 valuation was due to be signed off at the end of March 2018 and will be reported at a later date.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Notes to the Financial Statements for the year ended 31 December 2017

5 FIXED ASSETS

5.1 Tangible Fixed Assets

		Fixtures & Fittings
		£
Cost	At 1 January 2017	66,899
	Disposals	-
	Additions at cost	-
	At 31 December 2017	66,899
Depreciation	At 1 January 2017	44,292
	Charge for the year	2,981
	Withdrawn on disposals	-
	At 31 December 2017	47,273
Net Book Value at 31 December 2017		19,626
Net Book Value at 31 December 2016		22,607

Moveable Church Furnishings:

None of the three churches hold any moveable church furnishings purchased since 2001 which are capitalised and depreciated over their useful economic life (see *Accounting Policies, page 22*).

Fixtures & Fittings:

Christ Church

The church sound system was purchased in 2009 and has one more year of depreciation to go.

Holy Trinity

The grand piano (purchased in 2002), original kitchen improvements (also 2002) and refurbishment of the reception area (2007) are all fully depreciated. The audio-visual system was installed in 2015 and will be depreciated over ten years within fixtures and fittings.

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Notes to the Financial Statements for the year ended 31 December 2017

5 FIXED ASSETS (continued)

5.2 Investments

	Unrestricted Funds £	Endowment Funds £	Total 2017 £	Total 2016 £
Market value 1 January	43,244	10,526	53,770	50,794
Acquisitions at cost or dividends reinvested	30,063	-	30,063	61
Sale proceeds of disposals	(10,000)	-	(10,000)	-
Unrealised (losses)/gains on revaluation	(405)	922	517	2,915
	<hr/>	<hr/>	<hr/>	<hr/>
Market value 31 December	62,902	11,448	74,350	53,770
	<hr/>	<hr/>	<hr/>	<hr/>
Market value represented by investments in:				
CBF Investment Fund shares	1,963	11,448	13,411	12,273
Charibond Charities Fixed Interest Common Investment Fund shares	50,939	-	50,939	31,497
Polka Theatre – interest in the freehold	10,000	-	10,000	10,000
	<hr/>	<hr/>	<hr/>	<hr/>
	62,902	11,448	74,350	53,770
	<hr/>	<hr/>	<hr/>	<hr/>

CBF Investment Fund shares are held by:

Christ Church:

Trust Fund T0169, held by the Diocese of Southwark as custodian trustee, originated from the sale of a passageway in 1951 for £200. Funds are invested in 85.37 CBF Investment Fund shares with the dividend reinvested.

St John the Divine:

Trust Fund T0046 held by the Diocese of Southwark as custodian trustee. The fund was a permanent endowment (capital) for building a new church with the income to be used on the fabric of the existing building.

Charibond Charities Fixed Interest Common Investment Fund is held by **Holy Trinity**: original purchase price £27,734 for 24,426 units. A further 15,721 units were purchased in 2017, bringing the total holding to 40,147 units at 31 December 2017. The unit trust invests in government and corporate fixed interest securities.

The Polka Theatre is held by **Holy Trinity**: a nominal figure of the PCC's interest in the freehold of the Polka Theatre (240 The Broadway, London SW19 1SB) which is subject to a long-term lease. This has not been the subject of an independent valuation.

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Notes to the Financial Statements for the year ended 31 December 2017

6 DEBTORS

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Tax recoverable	12,386	2,014	14,400	16,687
Accrued income	5,415	-	5,415	3,990
Prepayments and other debtors	1,816	-	1,816	248
Deposit for church bells	-	-	-	15,000
	<hr/>	<hr/>	<hr/>	<hr/>
	19,617	2,014	21,631	35,925
	<hr/>	<hr/>	<hr/>	<hr/>

7 CREDITORS

Amounts falling due within one year

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Accruals	9,507	135	9,642	9,863
Tax creditor	1,700	-	1,700	1,577
Pension creditor	183	-	183	230
Other creditors and income received in advance	2,443	-	2,443	3,769
Loan due within one year *	-	-	-	2,000
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	13,833	135	13,968	17,439
	<hr/>	<hr/>	<hr/>	<hr/>

* An interest free loan of £5,000 was received in 2015 from the Southwark Diocesan Board of Finance towards the repair of the front wall at Christ Church. The final repayment was made in October 2017.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
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Notes to the Financial Statements for the year ended 31 December 2017

8 FUND ANALYSIS

8.1 Fund Summary

	Balance 01/01/17	Income	Expenditure	Transfers	Gains & Losses	Balance 31/12/17
	£	£	£	£	£	£
Unrestricted Funds:						
PCC General Fund	1,000	1,487	(1,487)	-	-	1,000
Designated Funds (General): *						
Christ Church	12,999	50,501	(54,403)	(708)	154	8,543
Holy Trinity	71,732	175,575	(180,490)	(14,000)	(559)	52,258
St John the Divine	56,315	38,654	(34,245)	-	-	60,724
Designated Funds (Specific): *						
PCC	558	-	-	-	-	558
Christ Church	2,834	-	(520)	708	-	3,022
Holy Trinity	108,254	352	(17,974)	14,000	-	104,632
St John the Divine	1,187	-	-	-	-	1,187
	254,879	266,569	(289,119)	-	(405)	231,924
Restricted Funds:						
PCC	2,661	205	(327)	-	-	2,539
Christ Church	3,286	1,433	(1,524)	-	-	3,195
Holy Trinity	3,660	7,643	(4,988)	-	-	6,315
St John the Divine	41,035	19,674	(29,202)	-	-	31,507
	50,642	28,955	(36,041)	-	-	43,556
Endowment Funds:						
Holy Trinity (expendable)	14,100	-	(37)	-	-	14,063
St John the Divine (permanent)	12,951	-	-	-	922	13,873
	27,051	-	(37)	-	922	27,936
TOTAL FUNDS	332,572	295,524	(325,197)	-	517	303,416

* **Designated (General) Funds** are funds which have been designated by the **PCC** to each **DCC** for unrestricted purposes.
Designated (Specific) Funds are funds which have been designated by each **DCC** for specific purposes.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Notes to the Financial Statements for the year ended 31 December 2017

8.2 Individual Church Funds

8.2.1 PCC

	Balance 01/01/17 £	Income £	Expenditure £	Transfers £	Balance 31/12/17 £
Unrestricted Fund	1,000	1,487	(1,487)	-	1,000
Designated Funds (Specific)					
MP3 Players	558	-	-	-	558
Restricted Funds					
Youth Work	2,539	-	-	-	2,539
Kingston Area Mission Grant	122	-	(122)	-	-
Mission & Charities:					
- Surrey Churches Preservation Trust	-	185	(185)	-	-
Other Restricted Donations	-	20	(20)	-	-
	<u>4,219</u>	<u>1,692</u>	<u>(1,814)</u>	<u>-</u>	<u>4,097</u>

- *MP3 Players Fund*: in some years, the parish drama group stages a production where 50% of the surplus is kept by the PCC and 50% designated to help with the costs of future MP3 productions. No such production was held in 2017.
- *Youth Work*: this was originally the balance held by Morden Baptist Church when the Fusion Youth Group was transferred to the Merton Priory Team. The Fusion Youth Group no longer exists and Morden Baptist Church does not want the funds returned to them. The PCC decided in January 2018 that this fund could be used for any youth work across the three churches.
- *Kingston Mission Grant*: a grant originally to offset the costs of additional clergy support for Christ Church and St John the Divine. Once this was no longer needed, the Archdeacon of Lambeth agreed that the balance could be used for the Mission Action Plan Messy Church Project at St John the Divine. The final monies were used in 2017 and the fund is now closed.
- *Surrey Churches Preservation Trust*: in September each year, the Trust holds Ride & Stride, a bike ride round some Surrey churches. The fund represents the sponsorship raised by riders from the parish. In due course, 50% of the amount raised is returned to the PCC as an unrestricted donation.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Notes to the Financial Statements for the year ended 31 December 2017

8.2 Individual Church Funds (continued)

8.2.2 Christ Church, Colliers Wood

	Balance 01/01/17 £	Income £	Expenditure £	Transfers £	Gains & Losses £	Balance 31/12/17 £
Designated Fund (General)	12,999	50,501	(54,403)	(708)	154	8,543
Designated Funds (Specific)						
Hall & Church Repairs Fund	2,420	-	(313)	708	-	2,815
Fixed Assets Fund	414	-	(207)	-	-	207
Restricted Funds:						
150 th Anniversary Fund	-	187	-	-	-	187
Hymn Book Fund	295	-	-	-	-	295
Merton Night Shelter	996	250	(135)	-	-	1,111
Mission & Charities:						
- Children's Society	342	298	(323)	-	-	317
- Christian Aid	147	106	(147)	-	-	106
- Christian Care Merton	1,360	487	(835)	-	-	1,012
- Other Charities	146	105	(84)	-	-	167
	<u>19,119</u>	<u>51,934</u>	<u>(56,447)</u>	<u>-</u>	<u>154</u>	<u>14,760</u>

- *Hall & Church Repairs Fund (previously the Colliwobbles Fund)*: this fund initially represented income from the toddler playgroup and associated expenditure. Colliwobbles is a community group and it was never intended that the funds would be used for church purposes. They could, however, be used for church hall expenses as the group is not charged for the use of the hall. In the future, a nursery will be occupying the hall and Colliwobbles will move to the church. The DCC has now decided that it will then be appropriate for this fund to be used for both hall and church repairs, and the fund has been renamed.

- *Fixed Assets Fund*: the remaining cost of tangible fixed assets, from where they are now depreciated.

- *150th Anniversary Fund*: in 2024, Christ Church will be 150 years old. This fund is to gather the proceeds, from appeals and fundraising, to be used for the enhancement of the building and projects within the local community.

- *Hymn Book Fund*: this was a specific appeal in 2012 for the purchase of new hymn books. Christ Church DCC will be reviewing what happens to the remaining balance.

- *Merton Night Shelter*: Christ Church is one of the locations for the night shelter for the homeless during the winter months and this fund represents incoming donations and outgoing expenses.

- *Mission & Charities*: the balance of £167 for Other Charities represents donations owing to Syria (£36), the Alzheimer's Society (£26) and the Bishop's Lent Appeal 2017 (£105), all of which will be paid over in 2018.

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Notes to the Financial Statements for the year ended 31 December 2017

8.2 Individual Church Funds (continued)

8.2.3 Holy Trinity & St Peter, South Wimbledon

	Balance 01/01/17 £	Income £	Expenditure £	Transfers £	Gains & Losses £	Balance 31/12/17 £
Designated Fund (General)	71,732	175,575	(180,490)	(14,000)	(559)	52,258
Designated Funds (Specific)						
Legacy Income (church)	70,261	352	-	-	-	70,613
Annual Tithe	15,200	-	(15,200)	14,000	-	14,000
Fixed Assets Fund	22,193	-	(2,774)	-	-	19,419
Emergency Disasters Fund	600	-	-	-	-	600
Restricted Funds						
Kitchen Refurbishment	-	2,304	(577)	-	-	1,727
Merton Night Shelters	751	10	(289)	-	-	472
Mission & Charities:						
- Faith in Action	1	726	-	-	-	727
- Bishop's Lent Call	36	423	(333)	-	-	126
- Joshua Orphan & Community Care	100	-	-	-	-	100
- South London Refugee Assoc.	104	173	-	-	-	277
- South London Church Fund	47	-	-	-	-	47
- Care 4 Calais	2,054	-	(1,390)	-	-	664
- Merton Citizens	-	1,130	(1,000)	-	-	130
- Wimbledon Guild	-	145	-	-	-	145
Flower Fund	36	168	(150)	-	-	54
Junior Church collections for charity	448	215	-	-	-	663
Other Restricted Donations	83	2,349	(1,249)	-	-	1,183
Expendable Endowment Fund						
Legacy Capital (church)	14,100	-	(37)	-	-	14,063
	<u>197,746</u>	<u>183,570</u>	<u>(203,489)</u>	<u>-</u>	<u>(559)</u>	<u>177,268</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Notes to the Financial Statements for the year ended 31 December 2017

8.2 Individual Church Funds (continued)

8.2.3 Holy Trinity & St Peter, South Wimbledon (continued)

- *Legacy Income*: the remaining interest on the Marian Esling Legacy Fund which is designated for capital projects.
- *Annual Tithes*: Holy Trinity gives away 10% of its unrestricted income, excluding fundraising, to charitable causes each year. £14,000 was transferred to the fund in 2017 and will be distributed in 2018.
- *Fixed Assets Fund*: the remaining cost of tangible fixed assets, from where they are now depreciated.
- *Emergency Disasters Fund*: in 2011, the DCC transferred £2,400 from general funds so that they could respond to future emergency disasters. To date the fund has been used to send money to Syria and to Nepal.
- *Kitchen Refurbishment*: the kitchen was last refurbished in 2002 and is looking very sad. Funds have begun to be raised for a new kitchen, which it is hoped will be completed in 2018.
- *Merton Night Shelter*: Holy Trinity is one of the locations for the night shelter for the homeless during the winter months and this fund represents incoming donations and outgoing expenses.
- *Junior Church collections*: regular Sunday collections by the children which are sent to a charity of their choice at the end of each year.
- *Other Restricted Donations*: the balance of £1,183 represents £83 for future development of the prayer corner, and £1,100 from Christmas offerings in 2017 to be sent to Christian Care.
- *Legacy Capital*: the DCC, in consultation with the congregation, decided that 55% of the expendable endowment Marian Esling legacy fund would be given away to charitable organisations over a period of five years, the last year of which was 2013. The remaining 45% of the expendable endowment would be used for urgent capital projects in the church. In 2018, it is anticipated that some of these funds will be put towards 50% of the cost of the kitchen refurbishment, the remaining monies to be raised from fundraising.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF MERTON PRIORY

Notes to the Financial Statements for the year ended 31 December 2017

8.2 Individual Church Funds (continued)

8.2.4 St John the Divine, Merton

	Balance 01/01/17 £	Income £	Expenditure £	Transfers £	Gains & Losses £	Balance 31/12/17 £
Designated Fund (General)	56,315	38,654	(34,245)	-	-	60,724
Designated Funds (Specific)						
Choir Fund	1,187	-	-	-	-	1,187
Restricted Funds						
Bells Centenary Project	28,264	17,925	(28,819)	-	-	17,370
Mission & Charities	24	292	(308)	-	-	8
Other Restricted Donations	131	897	-	-	-	1,028
Flower Fund	-	145	(75)	-	-	70
Mackrell Trust (T0046/income)	12,616	415	-	-	-	13,031
Permanent Endowment Fund						
Mackrell Trust (T0046/capital)	12,951	-	-	-	922	13,873
	<u>111,488</u>	<u>58,328</u>	<u>(63,447)</u>	<u>-</u>	<u>922</u>	<u>107,291</u>

- *Choir Fund*: income from weddings where the former choir sang and which was used for choir related expenses. St John the Divine is aware that this fund needs to be reviewed now that the choir has been disbanded.
- *Bells Centenary Project*: the fund represents donations from an appeal set up to enable the church to engage the community and raise money to install an 8-bell peal in time for the church centenary in 2014. This project was started in 2013 and a 6-bell peal was completed in 2014. Fundraising during 2017 was for the cost of the remaining two bells which were installed towards the end of the year.
- *Mission & Charities*: the balance of £8 was for a DEC (Disasters Emergency Committee) appeal for the Philippines. It has been paid over in early 2018.
- *Other Restricted Donations*: donations for two external noticeboards which should be installed during 2018.
- *Mackrell Trust (T0046)*: an ancient permanent endowment for building a new church, held by the Diocese of Southwark as custodian trustee. The capital is not available for use but the interest may be used on the maintenance and repair of the church.

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Notes to the Financial Statements for the year ended 31 December 2017

9 OPERATING LEASE COMMITMENTS

The total future minimum lease payments under non-cancellable operating leases are payable:

	2017	2016
	£	£
Not later than one year	863	1,026
Later than one year and not later than five years	2,015	2,806
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	2,878	3,832
	<hr/>	<hr/>

10 CAPITAL COMMITMENTS

The PCC has the following capital commitments, which it expects to complete in the next year:

	Expected Cost	Unrestricted Funds	Restricted Funds	Endowment Funds
	£	£	£	£
Christ Church				
No capital works planned for 2018	-	-	-	-
Holy Trinity				
Kitchen refurbishment	32,000	16,300	1,700	14,000
Quinquennial works from inspection 2016	10,000	10,000	-	-
St John the Divine				
Accessibility work	10,000	10,000	-	-
External noticeboards	3,800	3,800	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	55,800	40,100	1,700	14,000
	<hr/>	<hr/>	<hr/>	<hr/>